

PhD defence reimbursement

As of 1 January 2017, the PhD defence reimbursement will be paid out by your own Faculty. *All FGB PhD candidates* that have provided the University Library with a licence for non-exclusive publication of the dissertation in electronic form, if necessary with a temporary publication embargo, are entitled to a PhD defence reimbursement of € 500,-.

Licence Agreement

Prior to applying for the PhD reimbursement, the PhD candidate have to complete and sign the licence agreement. Information about the licence agreement and the procedure surrounding it will be given to you by the Beadle. The signed and approved licence agreement is a compulsory attachment when applying for the reimbursement, and if it is not provided, the reimbursement will not be authorized. Sign, print and send the licence agreement to the University Library:

Vrije Universiteit Amsterdam
Bibliotheek, afd. AMS
t.a.v. DARE-team, kamer 13B-01
Antwoordnummer 2941
1000 SN Amsterdam

The University Library will check and sign the licence agreement on behalf of the Executive Board and send you the signed document by email. *Please attach this document when you apply for the PhD defence reimbursement.* When applying for the PhD reimbursement, FGB PhD candidates must use the FGB cost centre reference: 2503061.

How to apply for a PhD graduation reimbursement for non-employees

- For non-employees at Vrije Universiteit (excluding Faculty of Medicine):
<https://serviceplein.login.vu.nl/Pages/SelfServices/GenericForms/expenses.aspx>

How to apply for a PhD graduation reimbursement for employees

- For employees of Vrije Universiteit (excluding Faculty of Medicine):
<https://vunet.login.vu.nl/services/pages/detail.aspx?cid=tcm%3a164-370433-16>
- For employees of VUmc: [*will be added by VUmc*]